

Auburn Education Foundation

Making Dreams Come True

P.O. Box 6313, Auburn, CA 95604 www.AuburnEducationFoundation.org

NEW SUSTAINING SUPPLEMENTAL GRANTS

As approved by the Foundation Board May 10, 2004

Policy Statement: Auburn Education Foundation shall grant limited sustaining funds for projects at school sites, benefiting a majority of students or the school as a whole, that are not funded by the District and that would not be considered a normal responsibility of the District.

Guidelines for Projects:

- **Projects**
 - Prior to submitting a request for funding, school projects shall be voted upon by the faculty and approved by the principal.
 - These funds will not be granted to individuals: but for the entire school or for the benefit the majority of students.
 - These funds are not for experimental, unproven projects.
 - Each school is eligible to apply for one project per year. These projects may be requested for renewal each year.
 - Recommendations for projects may be made by school staff, community members, parents, members of AEF
 - No field trips or off campus activities
 - No consumables
 - Funding will be granted solely at the discretion of the Foundation.
 - A report will be submitted to the AEF Board at the end of the year by each school receiving these funds before grants are given for the next year.
 - Same guidelines for mini and maxi grants.
- **Projects will relate to the following curriculum:**
 - Language Arts, Mathematics, Science, History- Social Science, Visual Arts, Performing Arts, Physical Education, Technology, or Social Skills.
 - Examples may be:
 - Accelerated Reading
 - Life Lab
 - Drama support: flats, microphones, guest performers
 - Music: Symphony Goes to School, Music docents support, simple instruments for classrooms,
 - Second Step

Funding:

- Suggested amount: *not to exceed \$2,000.*
- This amount will vary year-to-year and project-to-project.
- This is not a financial entitlement to a school, each project will be judged on the merit of the project.
- This grant may be used in conjunction with other sources of funding to the school site.
- There will be no carry over of funds; funds do not accumulate from one year to the next.
- Funds must be spent within the year received.
- A school may apply for additional funding to sustain the same project a following year. Their application will be considered in the same manner as a new request.
- The principal needs to indicate an awareness of any overall impact upon the school budget such as maintenance or technical support.

Timeline:

May 1: Last day for schools to submit their request for sustainable funds
May 15: AEF will review requests and prepare notification to schools.
May 31: All schools will receive notification of the AEF decisions.

5-10-04